**Pandemic Volunteer Application**

**November 2020-March 2020**

**Volunteer Policies and Procedures**

* The Library will be offering virtual volunteer hours on a trial basis from November 2020-March 2020 to the first 10 teens who apply.
* All applicants **must be 14 or older** to volunteer at the library.
* All applicants will need to fill out and complete this form to request volunteer hours through the Pelham Public Library. Approved volunteers will be notified by Miss Krista, Young Adult and Outreach Coordinator.
* Interested applicants can send completed form to [kbordeleau@pelhamweb.com](mailto:kbordeleau@pelhamweb.com) or drop off at the Library book drop.
* All other applications will be kept on file in case an opening becomes available.
* Please do your best to let us know in advance if you cannot commit to your volunteer obligations. **All approved applicants must produce at least 1 hour of virtual volunteering within their first 2 weeks of volunteering. Failure to do this will mean a forfeiture of volunteer eligibility.**
* This will give other volunteers a chance to complete volunteer hours. If you are not able to stay committed to your volunteer hours on an ongoing basis, we may have to remove you from the volunteer list.
* Virtual volunteer options will be available on our READsquared website: <http://pelhampublic.readsquared.com/> .
* Once approved Miss Krista will send you information regarding your READsquared account and volunteering options.
* Applicants will be able to track hours through JotForm.

**Other Opportunities**

* Lead a virtual program or program series: If you are interested in coordinating virtual programs for other young adults, please speak directly with Young Adult Librarian, Krista to discuss your ideas and work on scheduling, promotion, and preparation. You should still complete this application and we recommend volunteering in the other interest areas in addition to any programs you would like to work on.
  + An Initial proposal will need to be approved before your program can begin. Remember to log any time working on your proposal.

**Thank you for your interest in volunteering at the library - we appreciate your help!**

Please keep this page for your records. Complete and submit the following pages.

# Library Bill of Rights

The American Library Association affirms that all libraries are forums for information and ideas, and that the following basic policies should guide their services.

I. Books and other library resources should be provided for the interest, information, and enlightenment of all people of the community the library serves. Materials should not be excluded because of the origin, background, or views of those contributing to their creation.

II. Libraries should provide materials and information presenting all points of view on current and historical issues. Materials should not be proscribed or removed because of partisan or doctrinal disapproval.

III. Libraries should challenge censorship in the fulfillment of their responsibility to provide information and enlightenment.

IV. Libraries should cooperate with all persons and groups concerned with resisting abridgment of free expression and free access to ideas.

V. A person’s right to use a library should not be denied or abridged because of origin, age, background, or views.

VI. Libraries which make exhibit spaces and meeting rooms available to the public they serve should make such facilities available on an equitable basis, regardless of the beliefs or affiliations of individuals or groups requesting their use.

Adopted June 19, 1939, by the ALA Council; amended October 14, 1944; June 18, 1948; February 2, 1961; June 27, 1967; January 23, 1980; inclusion of “age” reaffirmed January 23, 1996.

"Library Bill of Rights", American Library Association, June 30, 2006.

http://www.ala.org/advocacy/intfreedom/librarybill (Accessed January 10, 2019)

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**Pelham Public Library  
Volunteer Application (Teen – Under 18)**

Volunteer Contact Information

|  |  |
| --- | --- |
| Name |  |
| Street Address |  |
| City, State, Zip code |  |
| Home Phone |  |
| Cell Phone |  |
| E-mail |  |
| Best way to contact you? (Email, text, call) |  |
| Age |  |

Commitment of Hours:

\*Maximum of 10 Hours allowed from November 2020-March 2020

\_\_\_\_I would like to volunteer on an ongoing basis at \_\_\_\_ hours per week.

\_\_\_\_I would like to volunteer for \_\_\_\_\_ hours total to fill a community service requirement.

Previous volunteer/work experience, education, special training and/or hobbies:

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Character or work reference(s) name and contact information (e-mail or phone number):  
   
 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Agreement and Signature**

I certify that all statements above and attached to this Volunteer Application Form are true and complete to the best of my knowledge. I understand that false statements shall be enough cause for my volunteer activities to be discontinued by the Library.  
  
I have read and understand the Volunteer Procedures on the first page, as well as the Library Bill of Rights. The full Volunteer Policy of the Pelham Public Library is available to me upon my request.   
  
Signature of Volunteer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
  
Signature of Parent or Guardian: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(For Volunteer under age 18)

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please return this form to:

**Krista Bordeleau**

**Young Adult & Outreach Coordinator**

**Pelham Public Library**

**kbordeleau@pelhamweb.com**

**24 Village Green**

**Pelham, NH. 03076**

Director’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_